

MINUTES
July 1st, 2004

Members Present: Wendy Wenck, Chuck Morton, Richard Taylor

Members Absent or Excused: Sarah Donahue, Catherine DeVine, Tom Wiltberger

Guest(s) present: None

Staff Present: Martin Roupe, Zoning Administrator
S. Chad Hall, Zoning Development Specialist

I. Courtesy Review - Minor Modification to State Employee's Credit Union CUP

After a brief review of the proposed building addition and a brief discussion, the minor modification was approved as proposed.

MOTION WAS MADE BY CHUCK MORTON AND SECONDED BY RICHARD TAYLOR TO APPROVE THE MINOR MODIFICATION AS PRESENTED.

VOTE: 3 AYES (WENCK, MORTON, TAYLOR), 0 NAES.

II. Approval of June 3rd, 2004 Minutes

After a brief review of the minutes, Richard Taylor moved approval of the minutes as presented.

MOTION WAS MADE BY RICHARD TAYLOR AND SECONDED BY WENDY WENCK TO APPROVE JUNE 3rd, 2004 MINUTES AS PRESENTED.

VOTE: 3 AYES (WENCK, MORTON, TAYLOR), 0 NAES.

III. New/Old Business

Marty Roupe was available to discuss two items.

First, the AC discussed backflow preventers regarding their required location and aesthetics. It was decided that, at a future meeting, the Commission would like to discuss this topic with OWASA.

As a second item, the Commission discussed the front façade of the optometrist office at 200 W. Weaver Street. The Appearance Commission discussed the façade at a previous meeting, but the final construction differed from that which the AC viewed. The question was subsequently raised at the time the business at the location visited the AC regarding a sign permit. It was explained that the work the architect had prepared was abandoned as a contractor completed the project. It was stated that this type of activity where the AC reviews projects that are later constructed to a different standard was atypical, but not unprecedented.

The final item was presented by Richard Taylor regarding gateway signage at the intersection of Estes Drive and N. Greensboro Street. Both existing conditions and photoshop enhanced images of proposed condition were presented for consideration. It was pointed out that much of the area in consideration was an easement owned by OWASA. It was decided that when OWASA is contacted regarding the backflow preventers that the images should be shown to them so that a discussion may take place regarding possible improvements to signage within their easement.

V. ADJOURN.

Being no further business, the commission voted to adjourn the meeting.

MOTION WAS MADE BY CHUCK MORTON AND SECONDED BY RICHARD TAYLOR TO ADJOURN THE MEETING.

VOTE: ALL AFFIRMATIVES