

**TRANSPORTATION ADVISORY BOARD
MINUTES
January 17, 2008**

BOARD MEMBERS PRESENT

Heidi Perry, Chair
Dave Deming, Vice Chair
Tom High
John O'Leary
Katie Schwing
Daniel Amoni
Charlie Hileman

STAFF

Adena Messinger

GUESTS

David Ripperton
Elias (applicant)
Jason (traffic engineer)

I. Call to Order

Heidi Perry called the meeting to order at approximately 6:40 PM.

[The discussion of the Roberson Square CUP was paused at 7:30 PM at which time the TAB joined the joint review meeting. At approximately 8:30 PM the TAB reconvened to discuss the joint review items and resume the Roberson Square discussion. While in reality the resumption of Roberson Square conversation took place after the Land Use Ordinance text amendment discussion, for the sake of flow in the minutes, the Roberson Square discussion is presented in one section.]

II. Conclusion of Roberson Square Discussion

The TAB continued their discussion from December 6th of the Roberson Square CUP application. At the previous meeting the TAB requested that the applicant look into a one-way circulation pattern for the Carr St/Roberson St. traffic flow. Jason (last name?) from Ramey Kemp & Associates (the firm that conducted the TIA for the applicant) presented his findings based on a cursory look at the one-way option. He reported that if a one-way pattern were implemented, the best configuration would be to have Roberson St. traffic heading inbound (from Greensboro to Sweet Bay) and for Carr St. to head outbound (from Sweet Bay to Greensboro). Even still, there would be a delay for vehicles turning left from Carr onto Greensboro at the peak hours. The one-way pattern would focus the delay at Carr St versus distributing the left turns between Carr and Roberson, as happens now. Jason agreed that a one-way pattern could benefit cyclists using Roberson St to access the Libba Cotten bike path.

Motion: In light of this and other future developments that are in the pipeline, that the Town either commission or develop a plan to deal with the traffic flow issues on Roberson and Carr Streets, specifically looking into a one-way pattern for Roberson and Carr Streets and the associated diagonal parking opportunities.

Moved: **Tom High**

Second: **Katie Schwing**

VOTE: **Ayes (7), Nays (0)**

The TAB then continued their discussion about parking. It was stated that there is support for the project but that there is also concern about the number of parking spaces being proposed by the applicant. There was much discussion about what be an appropriate number of spaces to be provided by the applicant, based on their presentation of net square footage and proposed uses for the building. Staff clarified that payment in lieu is not an option at the moment.

Motion: That, based on the uses indicated at the January 17th TAB meeting, the applicant provides a total of 80 automobile parking spaces, for which the on-street parking can count towards the total. The applicant must find a means of providing any deficit unless the Town provides a plan for the applicant to pay in lieu. Motorcycle spaces should not be counted in these calculations.

Moved: **Charlie Hileman**

Second: **Heidi Perry**

VOTE: **Ayes (7), Nays (0)**

Following the recommendation on parking, the TAB discussed bicycle parking, community space, and para-transit access. Members reviewed the comments from the concept review and reiterated several requests including a) the need for adequate bicycle parking, some which should be covered, and all which should be well illuminated, b) covered access for EZ Rider vehicles, and c) provision of a community room that has a kitchen.

Motion: That the applicant provide at a minimum 24 bicycle parking spaces; that at least 19 are covered and all bicycle parking be shown on the plan before approval; that all bicycle parking areas are illuminated for safety at night; and that the applicant use the TAB's proposed guidelines for bicycle parking.

That the applicant provides a covered area where EZ Rider and paratransit users can be picked up and dropped off, either making the entry in to the parking lot tall enough to accommodate an EZ Rider van or a covered area in front of the building.

That, as recommended in March of 2006, provides a meeting room in the building that has a kitchen that can be used or rented by a tenant needing a larger space for entertaining.

Moved: **Tom High**

Second: **John O'Leary**

VOTE: **Ayes (7), Nays (0)**

A final comment was addressed regarding provision of a wheel chair ramp on the west side of S Greensboro, at Carr St, to facilitate crossing at the existing crosswalk across S Greensboro.

Motion: That the applicant install a wheel chair ramp on the west side of Greensboro street (near the corner of Greensboro and Carr), which would receive the existing crosswalk, as would be allowed via a three-party encroachment agreement approved by NCDOT.

Moved: **Daniel Amoni**

Second: **John O'Leary**

VOTE: **Ayes (7), Nays (0)**

III. LUO Text Amendment: foot candle limitations and reduction in parking space length

Following the joint review meeting, the TAB discussed the two LUO text amendment proposals. While they were able to make a recommendation regarding the text amendment request, most members expressed a desire for better information regarding the implications of the change to the ordinance and a better description of the existing conditions versus the proposed change.

Motion: The Transportation Advisory Board (TAB) recommends that the Board of Aldermen accept the staff recommendation regarding the modification to foot candle limitations.

Moved: **Charlie Hileman**

Second: **Daniel Amoni**

VOTE: **Ayes (7), Nays (0)**

In addition to the motion regarding foot candle modifications, the TAB agreed by consensus that the staff consider a comprehensive lighting plan for the Town, which would take into consideration items such as technological changes, shielding, and intensity. In addition, the TAB requested clarification on why a 2.0 foot candle was chosen by the staff, as it seemed like an arbitrary number and that an explanation would be beneficial.

Regarding the text amendment for parking space dimensions, there was a fair amount of discussion as to whether a reduction in the parking space length requirement would in effect be equal to a reduction in aisle width (given the length of larger vehicles), which could impact safe maneuvering in a parking lot (deck or surface). It was also of concern that the length of a parallel space is calculated by the length of a perpendicular space. Reducing the parking dimension would in effect reduce the length of a parallel space.

Motion: The Transportation Advisory Board (TAB) recommends that the Board of Aldermen accept the staff recommendation regarding the length of parking spaces for parking decks only.

Moved: **Daniel Amoni**

Second: **Katie Schwing**

VOTE: **Ayes (7), Nays (0)**

IV. Transit Forum debrief → deferred to February meeting.

V. Committee Liaison Update

Tom High, liaison to the Greenways Commission provided a brief overview of the commission's first meeting.

[Dave Deming left the meeting]

VI. Reappointment of TAB members.

The terms of three TAB members, Charlie Hileman, John O'Leary and Heidi Perry, were up. All three had the option to be reappointed and all were interested in remaining on the Board. The TAB voted unanimously to recommend reappointment of all three members.

VII. Approval of Minutes

The minutes from the November 1st meeting were approved with one spelling correction.

Motion: to approve the minutes with the spelling correction.

Moved: Charlie Hileman

Second: Heidi Perry

VOTE: **Ayes (4), Nays (0) Abstained (1) Absent (1)**

[Charlie Hileman left the meeting]

The minutes from the November 12st meeting were approved.

Motion: to approve the minutes.

Moved: Heidi Perry

Second: Tom high

VOTE: **Ayes (5), Nays (0) Absent (2)**

The minutes from the December 6th meeting were approved.

Motion: to approve the minutes.

Moved: Daniel Amoni

Second: Tom high

VOTE: **Ayes (4), Nays (0) Abstained (1)**

VIII. The meeting was adjourned at 10:15 PM