



Affordable Housing Advisory Commission Meeting

September 20, 2023

Meeting Minutes

Present: Betty Curry, Chair; Amy Singleton, Vice Chair; Heather Nash, Lindsay Griffin, Muhsin Omar, Rahat Sajwani, Bobby Funk, Anne-Marie Vanaman, Staff Liaison; Eliazar Posada, Council Liaison

Guest: Cary White, community member

Absent: None

I. Welcome

Chair Betty Curry called the meeting to order.

II. Consider Approval of the June 2023 Meeting Minutes

The June 2023 meeting minutes were considered. Bobby Funk made a motion to approve. Heather Nash seconded. Voted all in favor. None opposed.

III. Review – Concept Plan 315 Jones Ferry Rd.

Anne-Marie Vanaman gave brief instruction for the Concept Plan review. Council Member Eliazar Posada gave an overview of the location, history, and concept plan for the property at 315 Jones Ferry Rd. Commission members discussed the Concept Plan and proposed questions and comments to be submitted to the developers.

IV. Review – Draft AHSRF Grant Report Form

Vanaman presented a draft of the AHSRF Grant Report form to the Commission. She provided the history of AHSRF reporting as well as the reasoning behind establishing a formal report form for AHSRF Funds. Commission members took time to review it and provided comments about questions and sections on the proposed form. The commission's remarks will inform the final version.

V. Feedback on proposed AHAC Resource Materials and Presenters

Curry described the reasoning behind the creation of an affordable housing manual for commission members, and Vanaman presented proposed materials and resources to be included in it. The AHAC discussed and provided suggestions to staff as they proceed with creating the manuals.

VI. Housing & Community Services Updates/Questions/Comments

Curry suggested that the AHAC receive housing-focused presentations scheduled throughout the year. She also mentioned that she is organizing a community-wide panel discussion with different affordable housing partners in the community.

Vanaman provided an update on the RFP for the Town's ARPA affordable housing funds. Commission members Chair Betty Curry and Bobby Funk are part of an evaluation team that

will review the two proposals that were received. Vanaman updated the AHAC on the status of other ARPA funding that the Town Council allocated for affordable housing efforts.

Vanaman informed the AHAC of the decision by Council to authorize the Manager to enter into a contract with Summit Design & Engineering to conduct a site assessment of four town-owned parcels.

The next meeting will be October 18th. Amy Singleton made a motion to adjourn. Lindsay Griffin seconded. Voted all in favor. None opposed. The meeting ended at 8:15 PM.