

NONDEPARTMENTAL

PURPOSE

Non-Departmental appropriations are used to account for items not readily identified with other organizational functions.

SERVICES PROVIDED & ACTIVITIES

- Budgeted funds, when necessary and available, are set aside for:
 - Compensation Adjustments
 - Dependent Health Insurance
 - Contingency – general and fuel
 - Transfers to Other Funds

With exception of contingency funds, non-department funds are distributed later in the year to departments as needed. The fuel contingency funds may be transferred to departments by the Town Manager. The general contingency funds may only be transferred upon approval of the Board of Aldermen.

BUDGET SUMMARY

NONDEPARTMENTAL - TOTAL

2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2012-13 ADOPTED BUDGET	% CHANGE 2012-13 FROM 2011-12
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SUMMARY

PERSONNEL	-	-	459,638	275,001	-40%
OPERATIONS	404,562	206,223	47,000	485,700	933%
CAPITAL OUTLAY	-	-	-	-	0%
TOTAL	404,562	206,223	506,638	760,701	50%

CHANGES IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET

The recommended personnel budget sets aside \$275,000 for a 3% across-the-board salary adjustments for employees.

The operating cost represents transfers of funds from the General Fund to other funds. A transfer of \$150,000 is for the Revolving Loan Fund and \$300,700 is set aside in Capital Reserves for street resurfacing that will take place in FY 13-14.

Funds of \$35,000 are set aside for contingency, of which \$20,000 is for possible fuel increases beyond what is budgeted.

Nondepartmental *Division Level Summaries*

NON-DEPARTMENTAL

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	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2012-13 ADOPTED BUDGET	% CHANGE 2012-13 FROM 2011-12
SUMMARY					
PERSONNEL	-	-	459,638	275,001	-40%
OPERATIONS	-	-	35,000	35,000	0%
CAPITAL OUTLAY	-	-	-	-	0%
TOTAL	-	-	494,638	310,001	-37%

CHANGES IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET

Personnel costs decreased due to budgeting retirement increases and service benefits in departmental budgets. Operating costs for contingency remain the same.

TRANSFERS

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	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2012-13 ADOPTED BUDGET	% CHANGE 2012-13 FROM 2011-12
SUMMARY					
PERSONNEL	-	-	-	-	0%
OPERATIONS	404,562	206,223	12,000	450,700	3656%
CAPITAL OUTLAY	-	-	-	-	0%
TOTAL	404,562	206,223	12,000	450,700	3656%

CHANGE IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET

Transfers include \$150,000 for the Revolving Loan Fund and \$300,700 for street resurfacing.